

Invoice Example

Invoice #INV-2025-001

Date: June 25, 2025
Due Date: July 25, 2025

Bill To:

Customer Name: John Smith
Address: 123 Main Street
City: New York, NY 10001

Services Provided:

Item	Description	Quantity	Rate	Amount
1	Web Development	40 hrs	\$100/hr	\$4,000
2	Design Services	20 hrs	\$80/hr	\$1,600
3	Consultation	10 hrs	\$120/hr	\$1,200

Summary:

- Subtotal: \$6,800
- Tax (8.5%): \$578
- Total: \$7,378

Payment Terms:

Payment is due within 30 days of invoice date.

Notes:

Thank you for your business!